



Oregon Society of Tax Consultants, Inc.

Cancellation Policy

Refunds are available up to 10 days prior to a Seminar, subject to a twenty percent (20%) handling fee.

Substitutions will be accepted up to the event but the name of the person to be substituted, in place of the paid member, must have been provided to the State Treasurer in advance. Substitutions are to be made by the member who is cancelling.

Refunds within 10 days will only occur in the event of an extreme emergency. The definition of an extreme emergency shall be determined by the OSTC Executive Board. In order to apply for a refund in this event, the member must write to the State President, requesting a refund and describe the emergency situation. A determination will take place within 2 weeks after the Executive Board receives the letter, and the State Secretary will notify the member. Weather conditions and/or acts of God do not constitute a refund, unless the event is cancelled.

**Call the State Treasurer to cancel and follow up
in writing. E-mail is treasurer@ostcinc.org**

Our website: www.ostcinc.org